

Open meeting April 17

Old/New Business (in no particular order of importance)

Update on sale of Greenwood property

District lawyer – Roger retiring; need to pick a new lawyer.

Hot spots – do we have them, what is the cost to the District, do we have a policy on borrowing them, has the Board agreed on borrowing parameters?

ESL classes – status? What do we need to do at this point?

Frank – not clear still on whether he is collecting \$, need to attend the upcoming testing. Lauren talked with him but didn't have a chance to follow up.

Budgets for miscellaneous expenditures/bid policy: last month we set parameters for large expenditures that the Board should follow (see minutes). It was suggested that we set some kind of parameter for spending by Paula and Jean for events and for miscellaneous. Attached are expenses recorded by Paula for recent events. Jean has the responsibility to purchase items for special events also – are these tied to Paula's budget or does Jean have a separate budget? Also attached: why do we spend \$300/month for lawn mowing at Elroy when we got a bid for almost \$100 less? Is it a better service? What about Garfield? Is that service satisfactory?

Library Director position – should we begin post for Library Director position since it will be so soon that we will be over 25K population? We can "advertise" and post start date as TBD (be vague). That is prudent so we can take time to pick a good fit.

Café lease: is it complete/signed?

Treasury: After this meeting's approved minutes, need to update Board members - add Gene and Cathy/remove old names.

Website update: Re: History of formation of the District, Henry/Roxann have some articles, and Jean found a short blurb. Cathy, when do they need this to be finished?

Lauren report:

Learning Center policy – any input on suggestions sent to Board? I didn't get any feedback so I did not proceed with informing Christina or the employees at Elroy. They need to be able to utilize the LC efficiently!

Blakeman policy manual – updates are not very major. I have not heard about possible cost for updates, but expect \$0.

Job Descriptions – Jean has provided some, I collected some from other Districts, still in progress. Jean's is basically done, ready for Board to check.

Time clock update – Thomas is getting close; still possibly more answers needed. Suggest a two pay-period overlap (use the old system and the new system for two pay periods to ensure it works and tweak if it doesn't).

Personnel general: Garfield schedule still pending. Board requested changes but still not in effect.

There are a couple of issues that require discussion outside of an open meeting; phone/text/ line available has been utilized by some employees; sharing of information (aka gossip) is still inappropriate and destructive; employees are now documenting their observances (when there are uncomfortable situations) and as appropriate, will share.

Closed (Executive) Session Topics

Open meeting rules and possibility of violations – need more information/education

By Laws vs. State Laws – need more information/education

Personnel, continued

Halfway point on temporary position for Lauren – progress report

Possible temporary fixes

Role of future Library Director – need to determine his/her role in conjunction with Jean's

Notes from meetings with staff (if available)

Medical insurance benefits for full time employees: cost/coverage/scope

Movie night