

Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT

Place: Elroy Community Library
13512 FM 812, Del Valle, TX 78617

September 19, 2017 at 7:00 p.m.

MINUTES

1. **Call to Order.** President Henry Foradory called the meeting to order at 7:02 p.m..
2. **Roll call.** Trustees present were: Henry Foradory, Faye Washington, John Reynero, and Marie Sanchez. Gene Burkland was absent. Others in attendance: Jean Phipps, Cliff Sparks, Roger Bartlett, Elisabeth Kihlberg, Rita Luedecke, and Lauren Barrett.

At this time, Henry A. Foradory officially resigned from the Board and as President, effective after tonight's meeting. He expressed interest in continuing to work with the District, but not as a Trustee. Roger discussed Board member requirements and suggested a change to the By-Laws to reflect current needs (remove items no longer relevant).

3. **Minutes from August 15, 2017.** Faye Washington moved to accept the minutes as presented. The motion was seconded and unanimously approved.
4. **Old Business and Action Items.** The donated computers for Creedmoor Community Center are in the process of being installed. Rita Luedecke introduced herself; she was on the Board at Elroy before the ETGLD was created and is interested in contributing to the District. Elisabeth Kihlberg explained to the Board her involvement in the cemetery and parsonage; plans are to, through the Elroy Community Coalition, establish a community resource for multiple types of functions. They are in need of computers and Elisabeth asked the Board to consider donating two computers. Faye moved (that the Board) donate the two computers they requested and have Thomas install software and security features. The motion was seconded and unanimously approved.
5. **Head Librarian's Report.** Jean distributed her report, statistics, and other materials. Regarding Board positions, Jean included a possible application for the Board to consider using for individuals residing within the District who show interest in the ETGLD Board. The Board agreed that this form would be useful. Christina Gallo and Mary-Hopkins have initiated a new program designed to increase interest by high school age kids in libraries; this information is included in the file. National Night Out is Tuesday October 3, and the COTA race is October 20-22. The Board agreed to close Elroy on Saturday, October 21. The UT nurses are looking into CPR training for staff and other District personnel interested in training to be able to use the AED defibrillators (CPR certification is a prerequisite). Movie Night last week was attended by about 30 patrons and considerations are underway to offer this on a more regular basis to encourage attendance. The prison will no longer be able to mow grass due to budget cuts, so

bids are being collected for a new lawn service. In Garfield, Roald Dahl Day was celebrated with a party, attended by 36 children. Jean reminded the Board that when the District's population exceeds 25,000, a full-time MLS Library Director will be required.

6. **Treasurer's Report.** Faye distributed her report. The accounts are in good shape. Faye cautioned the Board to be aware that the septic improvements will be very costly.

7. **Consider such other matters as may come before the Board.** Lina Limon's report for ESL class attendance was distributed; classes continue to be well attended. Regarding the Board member information previously reported by Roger, Faye moved to elect Marie Sanchez as a Vice President of the Board. The motion was seconded and unanimously approved. Faye announced she will be moving out of the area very soon and will no longer be able to serve as a Board member. Jean presented her with a gift of appreciation for her years of service to the District.

At 8:00 pm, Faye moved to adjourn the meeting. The motion was seconded and unanimously approved.

Lauren Barrett

Assistant Secretary to the East Travis Gateway Library District Board of Trustees and
Administrative Assistant to the President