

EAST TRAVIS GATEWAY LIBRARY DISTRICT

Regular Meeting: July 18, 2017

AGENDA

TO: THE BOARD OF TRUSTEES OF THE EAST TRAVIS GATEWAY LIBRARY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Trustees of the East Travis Gateway Library District will hold a regular meeting on Tuesday, July 18, 2017. The meeting will be held at 7:00 PM within the boundaries of the District at 13512 Highway 812, Del Valle, Texas, for the following purposes:

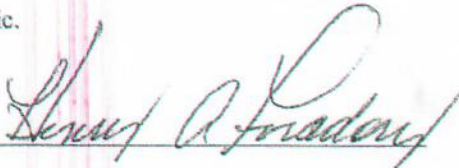
1. Call to Order
2. Roll Call
3. Minutes from June 20, 2017
4. Old Business and Action Items
5. Head Librarian's Report – Jean Phipps
6. Treasurer's Report – Faye Washington
7. Consider such other matters as may come before the Board

All of the above items are subject to action by the Board.

Following adjournment, the Board may opt to meet in Executive Session:

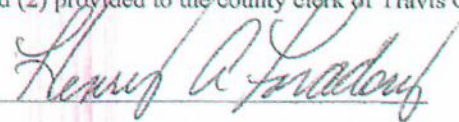
If so, this session will be closed to the public.

Dated July 13, 2017.



Henry A. Foradory, President

CERTIFICATION: I certify that, not later than 7:00 p.m. on Friday, July 14, 2017, this notice was (1) posted at the front door of 13512 Highway 812, Del Valle, Texas 78617, the address where the administrative offices of the District are located, and (2) provided to the county clerk of Travis County, Texas, the county in which the District is located.



Henry A. Foradory, President

Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT
Place: Elroy Community Library
13512 FM 812, Del Valle, TX 78617

July 18, 2017 at 7:00 p.m.
MINUTES

1. **Call to Order.** President Henry Foradory called the meeting to order at 7:01 p.m..
2. **Roll call.** Trustees present were: Henry Foradory, John Reynero, Faye Washington, and Gene Burklund. Others in attendance: Marie Sanchez, Jean Phipps, and Lauren Barrett.
3. **Minutes from June 20, 2017.** Two corrections were made to minutes. Lauren corrected Marie's name – Marie Sanchez is accurate. Jean clarified hours for the café; from "closing everyday before 3" to "closing everyday at 3 pm, open until 9 pm on Friday". John Reynero moved to accept the minutes as corrected. The motion was seconded and unanimously approved.
4. **Old Business and Action Items.** Henry brought the signs for Garfield buildings, and John will take them and install. The approved laptops for Garfield have been set up and are ready to be used if needed, stored behind the counter. Creedmoor Community Center requested some computers to be set up for local neighbors to use. They would be monitored by the employees of the Center.
5. **Head Librarian's Report.** Jean distributed her report, statistics, and other materials including Lina Limon's ESL report. Christopher Roman (visited with the Board in an earlier meeting) is holding a fundraiser to support his 4-H and was chosen to represent Texas 4-H on a national level in a meeting to be held in Atlanta, GA. On more than one occasion, library staff and service have been complimented in writing, a complimentary letter included. The senior functions continue to be well attended. New this year, the City of Austin Animal Trustee group will provide a free microchip clinic for pets on Saturday, August 12 at Elroy. ESL classes continue to be well attended and appreciated by attendees. The District is active with the Elroy Community Coalition, with meetings held the 3rd Thursday of each month. Awarded scholarships from the District will be distributed early in August. Elroy storytime ends July 28 with a water party sponsored by the Fire Department 1101. Parental volunteers offered to assist next year with storytime, and plan to offer bilingual translations. Back to school backpacks will be distributed August 19 at the Back to School program. Karate and ESL classes continue, and Movie Night will be held outside on July 28. At Garfield, Karla Soonek resigned her position; Mary Hopkins will be able to assume some of the hours during the summer. Story and craft times at Garfield were held periodically with attendance of about 10 participants; plans for next year include arranging a more specific schedule. On April 28, a patron tripped at Garfield where the handicap sign had fallen. A report was made and the District has ensured that the sign is more securely protected from vehicles or other damage. Jean will be out of town until July 26.

6. **Treasurer's Report.** Faye's report is included in file. The audit is still ongoing; the auditor plans to go through information into 2017 with Faye and Cliff. Unfortunately, the septic permit is still on hold, so construction on the building cannot commence.

At this time, Lina Limon brought two students from ESL into the meeting to meet the Board. They were awarded with Perfect Attendance and expressed appreciation for the classes.

7. **Consider such other matters as may come before the Board.** John reported a request for the District to fund a "Fishing Day" program. Due to its cost, the Board agreed by consensus to concentrate on other programs at this time.

At 8:05 pm, Faye moved to adjourn the meeting. The motion was seconded and unanimously approved.

Lauren Barrett

Assistant Secretary to the East Travis Gateway Library District Board of Trustees and
Administrative Assistant to the President