

Regular Meeting of the Board of Trustees
EAST TRAVIS GATEWAY LIBRARY DISTRICT

Place: Elroy Community Library
13512 FM 812, Del Valle, TX 78617

October 17, 2017 at 7:00 p.m.

MINUTES

1. **Call to Order.** President John Reynero called the meeting to order at 7:03 p.m..
2. **Roll call.** Trustees present were: John Reynero, Gene Burkland, and Marie Sanchez. Others in attendance: Roger Bartlett, Cliff Sparks, Jean Phipps, Sheri Matthews, Jim Luton, and Lauren Barrett.
3. **Minutes from September 19, 2017.** Marie Sanchez moved to accept the minutes as presented. The motion was seconded and unanimously approved.
4. **Old Business and Action Items.** Roger Bartlett presented a draft for updating the By-Laws (originally adopted at the inception of the District) for Board consideration. He advised the Board that any changes need to be posted with a minimum of one meeting (or 30 days in our case) wait time before adoption of amendment. The Board agreed to meet in a special session to discuss current interested applicants/candidates for open Board position(s). Thomas has acquired the computers approved for donation to the parsonage (new Elroy Community Center); an update on the donated computers for Creedmoor was not available. Regarding Garfield properties: Henry has obtained paperwork and the deeds can be processed to be clearer regarding boundaries and allow for updates to the septic system and other improvements. A new lawn mowing service has been hired for lawn care.
5. **Head Librarian's Report.** Jean distributed her report, statistics, and other materials. Regarding Board positions, Jean reported that four individuals have submitted applications for the open Board position(s). National Night Out was a great success as usual, with an impressive turnout. Bluebonnet Electric will consider assisting with the District's internet expenses for a year. Due to Formula One at COTA, the Board previously agreed to close the Elroy branch for this coming Saturday, October 21. A bilingual staff member, Christina Trevino, has been added to the schedule at Elroy. Seniors flu shots were provided and, on November 4, the popular community yard sale will be held in the front yard of Elroy. At Garfield, a Girl Scout troop is meeting twice a month. Travis County Health District focus group will meet this week (at Garfield) to consider possibly opening a medical clinic in the Del Valle area. Due to plumbing and other repairs, the café and library at Garfield have had to be closed for a few days. After repairs, carpet was installed and it looks great.
6. **Treasurer's Report.** Cliff distributed the Treasurer's Report. He reported that all is well and that the plumbing and other repairs have been paid. Faye confirmed by phone that she is now based out of the District.

7. **Consider such other matters as may come before the Board.** Sheri Matthews introduced herself and expressed interest in being more involved with the District.

At 8:09 pm, Gene moved to adjourn the meeting. The motion was seconded and unanimously approved.

Lauren Barrett

Assistant Secretary to the East Travis Gateway Library District Board of Trustees and
Administrative Assistant to the President