

## EAST TRAVIS GATEWAY LIBRARY DISTRICT

### Board Meeting Agenda

Regular Meeting: February 19, 2019

Notice is hereby given that a meeting of the East Travis Gateway Library District will be held Tuesday, February 19, 2018, beginning at 7:00 PM in the district boundaries at 13512 Highway 812, Del Valle, Texas, 78617.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted upon at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the board should be held or is required to any item included on this agenda, then such closed session as authorized by Section 551.001 *et seq* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084, inclusive, of the Open Meetings Act.

1. Call to Order and Roll Call
2. Audience Comments/Open Forum
3. Consider and take possible action on Minutes from January 15, 2019 Regular meeting, and January 26, 2019 Special meeting.
4. Consider and take possible action on potential future use of the former café space at Garfield.
5. Consider and take possible action on 2019 Annual audit for the District.
6. Consider and take possible action on preparation and submission of Annual Report for the District.
7. Consider and take possible action on ensuring compliance with the Public Funds Investment Act (PFIA).
8. Consider and take possible action on establishment and maintenance of an official public email address for the District.
9. Consider and take possible action on possible future new library building at the Elroy property and proposed timelines for resuming active plans.
10. Employee Action items
  - a. Consider and take possible action on employee PTO (benefits known as paid time off).
  - b. Consider and take possible action on the hiring of new employees with the possibility of adding 2-3 new positions.
  - c. Consider and take possible action on potentially extending current temporary employee's contract.
  - d. Consider and take possible action on hiring a professional head hunter to assist with employment needs.
11. Managers' Report. Consider and take possible action on issues arising in the report.


12. Discussion on new Library cards. Consider and take possible action on library cards.
13. Discussion on Sam's Club cards. Consider and take possible action on changes to Sam's Club membership and management of the cards issued for the District.
14. Consider and take possible action on Items Discussed in Closed Session.
  
15. Adjournment

Dated February 14, 2019.

A handwritten signature in black ink, consisting of a large, stylized initial 'B' followed by a series of loops and a final flourish.

Braxton Gregg, President

Certification: On or before February 15, 2019 at 7:00 p.m., a copy of this notice was posted in compliance with the Open Meetings Act, this notice was (1) posted at the front door of 13512 Highway 812, Del Valle, Texas 78617, the address where the administrative offices of the District are located, and (2) provided to the county clerk of Travis County, Texas.

A handwritten signature in black ink, identical to the one above, consisting of a large, stylized initial 'B' followed by a series of loops and a final flourish.

Braxton Gregg, President